

**North Babylon UFSD Board of Education  
Regular Business Meeting Minutes  
December 13, 2018**

**I. Call to Order**

Mr. Caroleo called the Regular Business Meeting of the North Babylon UFSD to order at 7:00 p.m.

*Motion by Mr. Lucchetti, seconded by Mr. Miller to enter into Executive Session at 7:01 p.m. to discuss a confidential student matter, negotiations with Door Monitors, and the employment history of a particular person was unanimously approved.*

**Public session resumed at 8:16 p.m.**

Mr. Caroleo led all in attendance in the Pledge of Allegiance.

Volunteer members of the High School Band under the guidance of Mr. Wink were introduced by Dr. Lowenborg-Coyne and entertained the Board and community members with several holiday songs.

**Roll Call:**

Trustees and Central Office Administrators were present. Mr. Scheid was absent, Mrs. McNamee arrived at 7:23 p.m.

There were approximately 21 community members present.

*On a motion by Mr. Lucchetti, seconded by Mr. Miller the Board approved the following:*

**II. Approval of Minutes of the Board of Education:**

- Regular Business Meeting – November 13, 2018

**III. Superintendents Report:**

- ✓ L.O.T.E. Update Presentation  
Mr. Eschbach provided the Board and community with an update of the L.O.T.E. program in both the middle school and high school.

**Public Participation:** *(None at this time).*

**IV. a) Policy:**

Recommend the Board approve the following Policies for a First (1<sup>st</sup>) Reading: *(none at this time)*

*On a motion by Mr. Lucchetti, seconded by Mr. Miller the Board approved the following:*

Recommend the Board approve the following Policies for a Second (2<sup>nd</sup>) Reading and adoption:

- 5761 Alcohol and Drug Testing for School Bus Drivers and Other Safety-Sensitive Employees (as amended)
- 1510 Regular Board Meetings and Rules (Quorum and Parliamentary Procedure) (as amended)

*On a motion by Mr. Lucchetti, seconded by Mrs. Rowland the Board approved the following:*

Recommend the Board remove the following policy:

- 6121 Sexual Harassment of District Personnel

**b) Personnel:**

*On a motion by Mrs. McNamee, seconded by Mr. Miller the Board approved the following:*

**Resignations, Terminations & Leaves of Absence:** The Superintendent of Schools recommends the Board of Education approve the resignations, terminations, leaves of absence, and/or position abolitions in accordance with applicable provision of Education Law and Civil Service Law, as cited in Schedules I and IA

*On a motion by Mr. Miller seconded by Mrs. Rowland the Board approved the following:*

**Appointments, Tenure & Salary Changes:** The Superintendent of Schools recommends the Board of Education approve the employment appointments, tenure appointments, and salary changes, in accordance with applicable provision of Education Law and Civil Service Law, as cited in Schedules II and IIA. (*Schedule II as amended*).

**V. Omnibus Motion Items**

*On a motion by Mrs. McNamee, seconded by Mr. Miller the Board unanimously approved the following Omnibus Motion Items A- U:*

<b>Omnibus Motion Items Letters A-U</b>	
<b>Financial Matters</b>	<b>Tab 6</b>
A. Recommend the Board accept the Revenue Reports for period ending October 31, 2018 for funds A, C & F.	
B. Recommend the Board accept the Appropriation Status Report for period ending October 31, 2018 for funds A, C & F.	
C. Recommend the Board accept the Trial Balances for period ending October 31, 2018 for funds A, C, F, H6, H7, SA, TA & TE.	
D. Recommend the Board accept the Register of Bills as follows:	
General Fund	\$5,751,251.40
Cafeteria	\$77,509.51
Special Aid	\$194,520.63
E. Recommend the Board accept the Treasurer’s Report for the month of October, 2018.	
F. Recommend the Board accept the Budget Transfers over \$5,000.	
G. Recommend the Board accept the Internal Claims Audit Report for the period ending October 31, 2018.	
H. Recommend the Board accept the Student Activity Report for the month of November, 2018.	
I. Recommend the Board accept the Scholarship Donations for the month of November, 2018.	
<b>J. CSE and CPSE Placement Actions:</b>	<b>Tab 7</b>
Recommend the Board accept CPSE and CSE Placement Actions for the following date(s): 2018-19 (10/27/18-11/26/18).	
<b>K. Obsolete Equipment:</b>	<b>Tab 8</b>
<i>WHEREAS, equipment is not working or compatible with our current network and books are outdated, now be it resolved the following equipment/ books be declared as surplus and that such equipment/books be discarded in the most appropriate manner :</i>	
1. Floor Scrubber, RABIT 2 Speed, Tag #20101546, Serial #26133 located at William DeLuca Elementary School.	
2. Floor Scrubber, AD15017, Tag #20111545, Serial #16JANO6DS located at William DeLuca Elementary School.	
3. IntelliFax – 4100e Fax Machine, Serial #U61639C9J918040 located in the Special Education Office	
4. Multiple computers districtwide, as further described on the attached memo.	
<b>L. Field Trips</b>	<b>Tab 9</b>
Recommend the Board approve the following Field Trips:	
1. The Academic Team requests permission to travel to High Tech High School in Lincroft, NJ for the QuBIT V Tournament on Saturday, February 9, 2019.	
<b>M. Contracts/Service Agreements for Special Education:</b>	<b>Tab 10</b>
Recommend the Board approve the following Special Education contracts/agreements for the 2018-2019 school year between the North Babylon UFSD and:	
1. West Islip School District	
<b>N. Almost Home Program</b>	<b>Tab 11</b>
Recommend the Board approve the contract between the North Babylon UFSD and the Almost Home Program	

**O. Building Use Requests:**

**Tab 12**

Recommend the Board approve the following Building Use Request(s):

1. Boy Scout Troop 175 requests the use of the bus circle at Marion G. Vedder Elementary School for a car wash fundraiser on June 6, 2019.
2. Almost Home Program for 2019-20.

**P. Change Orders**

**Tab 13**

Recommend the Board approve the following change orders:

1. Change Order No. 1 – BBS AIA Document G701 for Laser Industries, Inc., the Site Work/GC Contract in the amount of \$10,202.00
2. Change Order No. 2 – BBS AIA Document G701 for Laser Industries, Inc., the Site Work/GC Contract in the amount of \$38,000.00
3. Change Order No. 3 – BBS AIA Document G701 for Laser Industries, Inc., the Site Work/GC Contract in the amount of \$76,000.
4. Change order No. 4 – BBS AIA Document G701 for Laser Industries, Inc., the Site Work/GC Contract in the amount of \$13,484.16.

**Q. Contracts**

**Tab 14**

Recommend the Board approve the following contracts for the 2018-19 school year between the North Babylon and:

1. Neopost USA Inc.

**R. Zycron Industries**

**Tab 15**

Recommend the Board approve the agreement between the North Babylon UFSD and Zycron Industries, LLC as further described on the attached agreement.

**S. Health and Welfare Service Agreements**

**Tab 16**

Recommend the Board approve the Health and Welfare Service Agreements for the 2018-19 school year between the North Babylon UFSD and:

1. West Islip Union Free School District at a rate of \$895.96 per student
2. Seaford Union Free School District at a rate of \$1,087.69 per student

**T. Adult Education Fall and Spring 2019**

**Tab 17**

Recommend the Board approve the changes on the adult education instructor list, as further described on the attached memo.

**U. Side Letter of Agreement**

**Tab 18**

Resolved, upon the recommendation of the Superintendent of Schools, the Board of Education hereby ratifies the side letter of agreement between the North Babylon Teachers' Organization and the District dated December 13, 2018.

**End of Omnibus Motion Items**

*On a motion by Mr. Lucchetti, seconded by Mr. Miller the Board approved the following:*

**V. Settlement Agreement and Release**

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves and ratifies a Settlement Agreement and Release concerning the subject employee identified on confidential schedule "A", and authorizes the Superintendent of Schools to execute said Agreement on behalf of the Board.

**Reports from Sub Committees of the Board**

- **Audit Committee** – None to report at this time
- **Building Inspection Committee** – Will meet on December 18, 2018.
- **Policy Committee** – None to report at this time

**VI. Board Discussion Topics:**

Mrs. McNamee commented that the winter concerts have been phenomenal!

**Public Participation:** *(None at this time)*

*Motion by Mrs. McNamee, seconded by Mr. Lucchetti at 8:25 p.m. to adjourn was unanimously approved.*

Meeting Adjourned: 8:25 p.m.

Minutes Submitted by: Celeste Kerimian, District Clerk

Minutes Approved: January 17, 2019