

**North Babylon UFSD Board of Education
Regular Business Meeting/Budget Vote Minutes
May 15, 2018**

I. Call to Order

Mr. Scheid called to order the Regular Business Meeting of the North Babylon UFSD at 7:05 p.m.

A motion by Mr. Schneidawin, seconded by Mrs. Rowland at 7:05 p.m. to enter Executive Session to discuss the employment history of particular employees, contractual negotiations with Teamsters, contractual negotiations with Heads & Chiefs, a confidential student matter, the medical history of a particular employee and advice from counsel was unanimously approved.

Public session resumed at 8:28

Approximately 6 community members were present.

Roll Call:

Board Trustees, Central Office Staff and District Attorney were present.

Mr. Lucchetti arrived at approximately 8:50 p.m.

Mr. Scheid led all in attendance in the Pledge of Allegiance.

On a motion by Mrs. McNamee seconded by Mrs. Rowland the Board approved the following:

II. Approval of Minutes of the Board of Education:

- Special Meeting – March 29, 2018
- Special Meeting – April 10, 2018
- Budget Meeting – April 10, 2018
- Budget Meeting – April 12, 2018
- Budget Meeting – April 16, 2018
- Regular Business Meeting – April 19, 2018
- WS BOCES Budget Vote and Election Meeting – April 24, 2018

III. Superintendents Report: *(none at this time)*

Public Participation:

- Interim Director of Athletics appointment

IV. a) Policy:

On a motion by Mrs. Rowland, seconded by Mrs. McNamee the Board approved the following:

Recommend the Board approve the following Policies for a First (1st) Reading: *(none at this time)*

Recommend the Board approve the following Policies for a Second (2nd) Reading and Adoption:

- 7513 Administration of Medicine (as amended)

b) Personnel:

On a motion by Mrs. McNamee, seconded by Mrs. Rowland, the Board approved the following:

Resignations, Terminations & Leaves of Absence: The Superintendent of Schools recommends the Board of Education approve the resignations, terminations, leaves of absence, and/or position abolitions in accordance with applicable provision of Education Law and Civil Service Law, as cited in Schedules I and IA

On a motion by Mrs. McNamee, seconded by Mrs. Rowland, the Board approved the following:

Appointments, Tenure & Salary Changes: The Superintendent of Schools recommends the Board of Education approve the employment appointments, tenure appointments, and salary changes, in accordance with applicable provision of Education Law and Civil Service Law, as cited in Schedules II and IIA.

V. Omnibus Motion Items

On a motion by Mr. Schneidawin, seconded by Mrs. Rowland the Board approved the following Omnibus Motion Items A-U

Omnibus Motion Items Letters A-U	
Financial Matters	Tab 6
A. Recommend the Board accept the Revenue Reports for period ending March 31, 2018 for funds A, C & F.	
B. Recommend the Board accept the Appropriation Status Report for period ending March 31, 2018 for funds A, C & F.	
C. Recommend the Board accept the Trial Balances for period ending March 31, 2018 for funds A, C, F, H6, H7, SA, TA & TE.	
D. Recommend the Board accept the Register of Bills as follows:	
General Fund	\$4,117,696.09
Cafeteria	\$94,646.40
Special Aid	\$58,792.32
E. Recommend the Board accept the Treasurer’s Report for the month of March, 2018.	
F. Recommend the Board accept the Budget Transfers over \$5,000.	
G. Recommend the Board accept the Internal Claims Audit Report for the period ending March 31, 2018.	
H. Recommend the Board accept the Student Activity Report for the month of April, 2018.	
I. Recommend the Board accept the Scholarship Donations for the month of April, 2018.	
J. CSE and CPSE Placement Actions:	Tab 7
Recommend the Board accept CPSE and CSE Placement Actions for the following date(s): 2017-2018 (4/5/18-5/2/18) and 2018-2019 (4/5/18-5/2/18).	
K. Obsolete Equipment:	Tab 8
<i>WHEREAS, equipment is not working or compatible with our current network and books are outdated, now be it resolved the following equipment/ books be declared as surplus and that such equipment/books be discarded in the most appropriate manner :</i>	
1. Fellowes C-420 Paper Shredder, Serial #0005650, NB Tag #104514 located at North Babylon High School.	
L. Contract Amendment	Tab 9
Recommend the Board approve the following amendment for an additional day of consultant services from Lakretz Creative Support Services for the 2017-2018 school year, as further described on the attached agreement.	
M. Contracts/Service Agreements for Special Education:	Tab 10
Recommend the Board approve the following Special Education contracts/agreements for the 2017-2018 school year between the North Babylon UFSD and:	
1. Deer Park UFSD	
N. Health Service Contracts	Tab 11

Recommend the Board approve the Health Services Contracts for the 2017-2018 School year between North Babylon and:

1. Smithtown School District at a rate of \$924.76 per student
2. Brentwood UFSD at a rate of \$532.88 per student

O. Building Use Requests:

Tab 12

Recommend the Board approve the following Building Use Request(s):

1. PASA requests the use of the Lobby at the North Babylon High School for a PASA Raffle and Flower Sale, and Membership fundraiser at Woods Road Spring Concert on May 30, 2018.
2. PASA requests the use of the Lobby at the North Babylon High School for a PASA Raffle and Flower Sale and Membership fundraiser at Marion G. Vedder Spring Concert on May 29, 2018.
3. PASA requests the use of the Lobby at the North Babylon High School for a PASA Raffle and Flower Sale and Membership Fundraiser at the Parliament Place Spring Concert on May 21, 2018.
4. PASA requests the use of the Lobby at the North Babylon High School for a PASA Raffle and Flower Sale and Membership Fundraiser at the William E. DeLuca Spring Concert on May 16, 2018.
5. PASA requests the use of the Lobby at the North Babylon High School for a PASA Raffle and Flower Sale and Membership Fundraiser at the Belmont Spring concert on May 14, 2018.
6. Boy Scout Troup 399 requests the use of the MGV Elementary School Bus Circle for a Car Wash Fundraiser on June 9, 2018.
7. North Babylon Lions Club requests the use of the grass areas and parking lot at North Babylon High School for a Street Fair Fundraiser on May 20, 2018.
8. S.O.N.I.A.Y., Inc. requests the use of the Gym, Cafeteria and one classroom at Robert Moses Middle School for a Basketball Camp, Coding Class, and Spanish Class June 25-June 29, 2018.
9. Team Green requests the use of the West Gym and Blue Cafeteria at North Babylon High School, Gym, Outside Basketball hoop/court and Cafeteria at Marion G. Vedder Elementary, and Gym, Outside Basketball Court and Cafeteria at William E. DeLuca Elementary School for Summer Basketball Camp July 9 – July 13, 2018.
10. NBCYS requests the use of the Auditorium, Band, Chorus Room, Cafeteria, Bathrooms, Rooms 127, 128, 120 and 121 at Robert Moses Middle School for Drama Production Rehearsals/Auditions/Show Event for auditions June 18-20, 2018, for rehearsals June 25 – August 10, 2018 (except 7/12/18 and 7/16/18), and show dates August 9-10, 2018, clean up August 13, 2018 AND the Bus Circle and Parking Lot at Marion G. Vedder Elementary School for a Car Wash Fundraiser on July 13, 2018 AND Baseball field 4, basketball courts and playgrounds at William E. DeLuca Elementary School July 9-August 10, 2018 for outdoor activities, as further described on the attached request.

P. Contracts

Tab 13

Recommend the Board approve the agreements for the 2018-19 school year between the North Babylon School District and:

1. EM Literacy LLC

Q. Interim Director of Physical Education, Health, Recreation, and Athletics

Tab 14

Recommend the Board of Education approve the following Agreement effective March 30, 2018 through April 7, 2018 and hereby appoint Thomas A. Howard as Interim Director of Physical Education, Health, Recreation, and Athletics.

R. Domain Renewal

Recommend the Board approve the renewal of the northbabylonschools.net domain for one year, through June 15, 2019, with Dotster, Inc., at a rate of \$17.49 per year.

S. Eagle Scout Project

Tab 15

Recommend the Board approve the proposed Eagle Scout Project submitted by David M., as approved by Buildings and Grounds to meet requirements of the District.

T. Siteimprove Contract **Tab 16**
Recommend the Board approve the agreement with Siteimprove for the 2017-18 school year, as further described on the attached memo.

U. External Auditor **Tab 17**
Recommend the Board appoint Cullen and Danowski, LLP as the District External Auditor for the 2017-2018 school year.

End of Omnibus Motion Items

On a motion by Mr. Caroleo, seconded by Mrs. McNamee, the Board approved the following:

V. Transfer of Funds for the 2018-2019 School Year

RESOLVED, The Board of Education on the recommendation of the Superintendent hereby authorize the transfer of funds to the reserve for ERS Fund from unappropriated fund balance for an amount up to, but not to exceed \$1,000,000.

On a motion by Mr. Caroleo, seconded by Mrs. McNamee, the Board approved the following:

W. Transfer of Funds for the 2018-2019 School Year

RESOLVED, The Board of Education on the recommendation of the Superintendent hereby authorize the transfer of funds to the reserve for Capital Reserve Fund from unappropriated fund balance for an amount up to, but not to exceed \$1,000,000.

On a motion by Mrs. McNamee, seconded by Mr. Caroleo, the Board approved the following:

X. Transfer – General Fund to Capital Projects Fund

WHEREAS, Section 170.2(l) of the Regulations of the Commissioner of Education permits a board of education of a union free school district to transfer certain funds between budget categories without voter approval; and
WHEREAS, the boiler at the Woods Road Elementary School is in need of replacement for the health and safety of the District’s students; and
WHEREAS THE District has determined this to be an emergency repair; and an additional amount of \$4,314.00. is necessary to replace the Woods Road Elementary School’s boiler, and such amount is present in the District’s General Fund;
NOW THEREFORE BE IT RESOLVED, the Board of Education hereby authorizes the Superintendent of Schools to carry out a transfer of funds in the amount of \$4,314.00 from the District’s General Fund to the District’s Capital Projects Fund, effective May 15, 2018, for the purpose of replacing the boiler at the Woods Road Elementary School.

On a motion by Mr. Caroleo, seconded by Mrs. Rowland, the Board approved the following:

Y. Award of Bid for Elementary Playground Reconstructions **Tab 18**

WHEREAS, the District issued an advertisement for bids for playground reconstructions at Belmont Elementary School, Marion G. Vedder Elementary School, Parliament Place Elementary School, William E. DeLuca Elementary School, and Woods Road Elementary School; and

WHEREAS, the District has reviewed the responses to this bid in accordance with law and District Policy 5410;

NOW, THEREFORE, BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby awards the Base Bid and Alternate No. 1 portions of the bid for playground reconstructions at Belmont Elementary School, Marion G. Vedder Elementary School, Parliament Place Elementary School, William E. DeLuca Elementary School, and Woods Road Elementary School, in the

amount of \$1,813,000 to the lowest responsible bidder meeting the bid's specifications: Louis Barbato Landscaping, Inc., of Holbrook, NY, as detailed in the supporting bid information.

On a motion by Mrs. Rowland, seconded by Mr. Caroleo the Board approved the following:

Z. Section 913

RESOLVED that the Board of Education hereby appoints Dr. Randall A. Solomon as School Medical Inspector pursuant to Section 913 of the New York State Education Law in order to evaluate the ability of the employee named in the attached confidential Schedule "A" to perform his/her duties; and

BE IT FURTHER RESOLVED that pursuant to Section 913 of the New York State Education Law, the Board of Education directs the employee named in the attached confidential Schedule "A" to appear for a medical examination in the office of Dr. Randall A. Solomon at a date to be scheduled.

On a motion by Mr. Caroleo, seconded by Mrs. Rowland, the Board approved the following:

ROLL CALL VOTE

Tab 19

AA. TAX ANTICIPATION NOTE RESOLUTION OF NORTH BABYLON UNION FREE SCHOOL DISTRICT, NEW YORK, ADOPTED MAY 15, 2018, AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$10,000,000 TAX ANTICIPATION NOTES IN ANTICIPATION OF THE RECEIPT OF TAXES TO BE LEVIED FOR THE FISCAL YEAR ENDING JUNE 30, 2019

Roll Call: Yes: 6 No: 0

Reports from Sub Committees of the Board

- **Audit Committee** – Met on May 15, 2018. Audit complete in October, in good standing, GASB 75 recording on full liability of health insurance of retirees.
- **Building Inspection Committee** – Mr. Eschbach gave update of status of bond work for Phase I and II as well as an update on the playgrounds. Woods Road will remain as is. No delays.
- **Policy Committee** – Scheduled to meet on June 5, 2018

VI. Board Discussion Topics:

2018-19 Proposed BOE Meeting Calendar

A planning session will be added on October 23, 2018.

Laptop/Chromebooks for BOE

The Board has decided on Chromebooks to replace aging laptops.

Public Participation *(none at this time)*

Meeting was paused at 8:42 p.m. to await results of Budget Vote

A motion by Mr. Lucchetti, seconded by Mrs. McNamee at 9:12 p.m. to reconvene in public session was unanimously approved.

On a motion by Mr. Lucchetti, seconded by Mrs. Rowland, the Board approved the following:

BUDGET VOTE RESULTS FOR 2018-2019 SCHOOL YEAR

Recommend the Board approve the results of the Annual Budget Vote and Election held on May 15, 2018, for the 2018-2019 school year as follows:

Proposition 1:	Yes – 827	No – 282
Candidates:	Paul Miller – 691 (term 5/15/18 – 6/30/21)	
	Matthew Lucchetti – 778 (term 7/1/18 – 6/30/21)	
Roll Call:	Yes: 6	No: 0

Mr. Paul Miller was sworn in by Mr. Anthony Fasano as a new Board of Education Trustee.

Meeting Adjourned: 9:20 p.m.

Minutes Submitted by: Erin Aristy, Deputy District Clerk
Minutes Approved: June 14, 2018